

**REPORT TO: LICENSING COMMITTEE – 10 DECEMBER 2010
CITY COUNCIL - 14 DECEMBER 2010**

REPORT BY: LICENSING MANAGER

REPORT AUTHOR: MRS NICKII HUMPHREYS

Consultation on Draft Statement of Licensing Policy

1. Purpose of Report

The purpose of this report is to detail the representations received in response to the consultation process undertaken on the draft Statement of Licensing Policy that was carried out between 1 September 2010 and 26 November 2010.

As a result of this consultation process, minor amendments are proposed to the original draft with suggested wording where appropriate. In addition, this report also requests the approval of the Licensing Committee of the proposed final policy for placing before the Council.

RECOMMENDED:

- (1) That the Licensing Committee considers the responses to the draft policy statement and approves the amendments as detailed in this report.**
- (2) Recommend to the Council that it adopts the amended Statement of Licensing Policy.**
- (3) That the Council adopt the proposed Statement of Licensing Policy with effect from 7 January 2011.**

2. Background

Section 5 of the Licensing Act 2003 (“the Act”) requires the Council to determine and publish its Statement of Licensing Policy which will remain in force for 3 years. The first policy commenced on 7 January 2005.

The Act requires the Council to keep the policy under review throughout each 3-year period and to revise it as necessary. However, prior to making any changes the Council must carry out a consultation process.

3. Consultation Process

Following consideration by the Licensing Committee on 25 August 2010, the draft Statement of Licensing Policy was circulated for consultation in accordance with the statutory requirements together with other

persons/bodies whom it was thought would have an interest and those who had previously requested sight of the document.

In addition to circulating the document to existing licence holders, a list of those other persons consulted is attached as Appendix A.

The draft policy was also published on the Council's website, a public notice was placed in the Portsmouth Evening News, copies were distributed to public libraries and the City Help Desk.

In addition a preliminary Equalities Impact Assessment has also been undertaken on the proposed final policy.

4. Response to Consultation

At the conclusion of the consultation period, a total of 5 responses had been received.

5. Appendices

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| Appendix A | List of additional consultees; |
| Appendix B | Summary of responses received together with officer advice and recommendations where appropriate; |
| Appendix C | The full response by Gunwharf Quays Residents Association; |
| Appendix D | Summary of amendments to proposed final statement of licensing policy 2011 – 2014; |
| Appendix E | Copy of proposed final statement of licensing policy; and |
| Appendix F | Copy of Existing statement of licensing policy. |



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Licensing Manager